

## Constitution of the Student Representative Team

### 1. Name

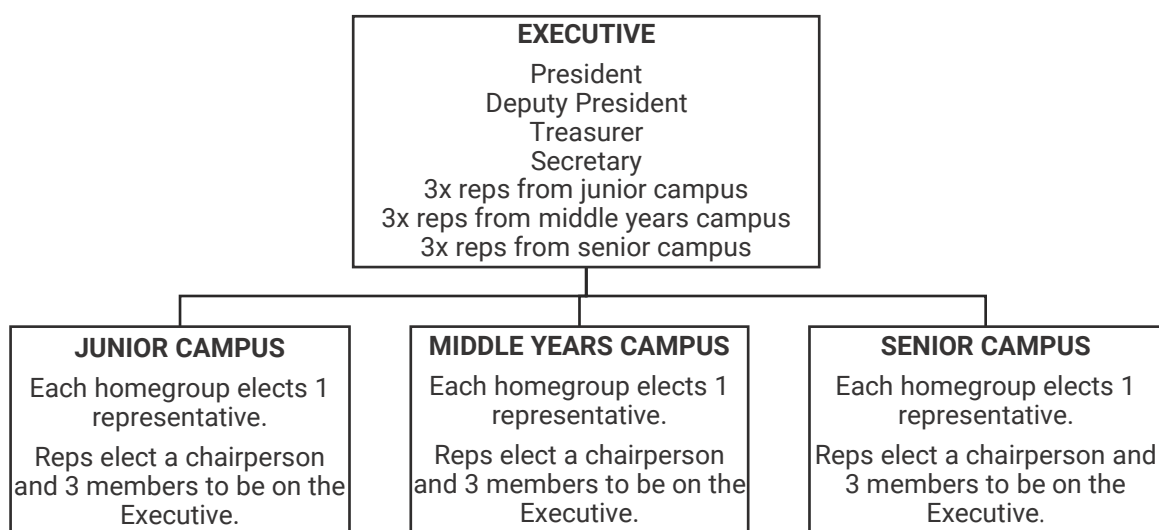
- 1.1. The name of the body will be the Student Representative Team of the school.
- 1.2. The name of the body may be abbreviated to the SRT.

### 2. Aims

- 2.1. To encourage student participation in all areas of school activity and decision-making.
- 2.2. To facilitate the process by which members of the student body can make an input to matters affecting the school.
- 2.3. To bring the school together as a community.
- 2.4. 2.4 To widen the range of activities for, and service to, the students.
- 2.5. To liaise with similar bodies from other schools on issues of common concern.
- 2.6. To represent the students on relevant school committees.

### 3. Composition of the SRT

#### 3.1. Structure



- 3.2. The President and Deputy President will be Year 12 students who are elected in September of the previous year by their year level.
- 3.3. Elections for all other year level positions are conducted in February each year.
- 3.4. The Secretary and Treasurer of the SRT Executive shall be elected from the Executive members in February each year.

### 4. The role of the SRT member

- 4.1. Taking ideas, issues, feedback and suggestions from the homegroup to the SRT meetings for discussion and action planning.
- 4.2. 4.3 Attending fortnightly SRT meetings and reporting back to the homegroup on matters discussed.
- 4.3. Representing the Student body on the following College committees:
  - 4.3.1. SRT Executive
  - 4.3.2. School Council
  - 4.3.3. Curriculum Committee

**4.3.4.** Any other relevant staff committees.

**5. Meeting procedures for campus SRTs**

**5.1.** The campus SRTs will meet at an agreed time each fortnight.

**5.2.** Proper meeting procedure will be followed:

**5.2.1.** An agenda will be prepared.

**5.2.2.** Minutes of the meeting will be taken.

**5.2.3.** The minutes of the last meeting will be presented at the beginning of a meeting and approved by the group.

**5.3.** Decisions will be reached by agreement where possible, or by vote where not possible.

**5.4.** SRT proposals passed by the campus SRTs will be presented to the SRT Executive.

**6. Meeting procedures for SRT Executive**

**6.1.** The SRT Executive will meet each fortnight.

**6.2.** Proper meeting procedure will be followed:

**6.2.1.** Secretary to prepare agenda.

**6.2.2.** Minutes of meeting will be taken.

**6.2.3.** The minutes of the last meeting will be presented at the beginning of the meeting and approved by the group.

**6.3.** Reports and proposals from each of the campus SRTs will be heard at this meeting.

**6.4.** Decisions will be reached by agreement where possible or by vote where not possible.

**7. Subcommittees**

**7.1.** The Executive may set up or appoint committees to take on a particular function, e.g., taking action on a particular issue. A committee may co-opt any member of the Executive or other SRT member or may, when necessary, co-opt, members from the student body.

**7.2.** The aims of the subcommittee will be clearly stated.

**7.3.** A subcommittee meeting may be called when deemed necessary.

**8. Budget**

**8.1.** The SRT shall have an annual budget based on \$5.00 for each student attending the school and undertake fundraising for additional funds for the SRT. The Executive Treasurer will be responsible for all financial transactions, in consultation with the Business Manager and Assistant Principal.

**9. Alteration of this Constitution**

**9.1.** The Constitution of the SRT may only be altered with the approval of two-thirds of all SRT members.