

# **EXECUTIVE COMMITTEE 2025 ELECTION INFORMATION PACK**



# CONTENTS

Foreword.....	p.2
Who is VicSRC? .....	p.2
What is the Student Executive Advisory Committee?.....	p.3
What does a term on the Executive Committee look like?..	p.4
Election timeline.....	p.5
Nomination process .....	p.6
Before you nominate .....	p.8

## ACKNOWLEDGEMENT OF COUNTRY



VicSRC respectfully acknowledges and recognises Aboriginal and Torres Strait Islander peoples as the custodians of this land. We pay our respects to the ancestors and Elders past and present of all Aboriginal nations in Victoria and across the wider continent.

# FOREWORD

Hey everyone I'm Grace and I'm a member of the 2024 Executive Committee!

If you are here looking at the election info pack I'm going to guess you're thinking of applying for the 2025 Exec election. This pack aims to help you through the process of nominating, giving you some tricks and tips along the way.

The Exec Election is a fair and accurate process that is overseen by staff members as well as some of our Exec. VicSRC maintains an impartial approach towards all nominees and can support you every step of the way.

Happy nominating!

**Grace (she/her)**

*2024 Student Executive Advisory Committee member*



## WHO IS VICSRC?

Victorian Student Representative Council (**VicSRC**) was **created by students** to be a voice for students at the highest levels of decision making in Victorian education.

VicSRC are led by our Student Executive Advisory Committee and our Board of Trustees who advise the organisation on how VicSRC operates. This includes decisions around what programs we offer, our advocacy priorities, and how we hear from students about what changes need to be made in education.

A team of staff members put these decisions into action with consistent advice from the Student Executive Advisory Committee.

# WHAT IS THE STUDENT EXECUTIVE ADVISORY COMMITTEE?

The VicSRC Student Executive Advisory Committee (The Executive Committee) is a group of 15 Victorian secondary school students who are elected by their peers.

The Executive Committee provides the valuable insight and experiences of Victorian students to the program, research, and policy direction of VicSRC. They ensure that the organisation remains student-led by advising the board on governance activities and strategic priorities.

As a member of the Executive Committee, you might:

- Attend meetings with key education stakeholders,
- Plan and facilitate our AGM and Congress events,
- Represent the organisation at conferences and at panels,
- Sit on committees and working groups to drive work that interests you,
- Plus so much more!

## WHO IS ON THE EXECUTIVE COMMITTEE?

To ensure even representation of all Victorian students, we aim to have a diverse group of young people on the Exec from all different types of backgrounds and life experiences. This means we have a few quotas to help us have the most representative group possible.

# WHAT DOES A TERM ON THE EXECUTIVE COMMITTEE LOOK LIKE?

The Executive Committee officially start their term in the year they are elected (for you, that would be 2024) by attending Handover Day. This is an important opportunity for you to hear first-hand from the outgoing Executive Committee members about the work they have been doing over the last year, and what to expect from your term as an Executive Committee member

In 2025, you will begin to attend monthly Executive Committee governance meetings where you discuss important issues for the organisation like advocacy priorities, development of key documents, planning events and programs, and decisions that keep student voice at the forefront of our operation.

Exec also attend a variety of engagements run both internally and externally as representatives of student voice. These engagements might be talks/speeches, sitting on panels, contributing to advisory groups, and many more exciting opportunities to advocate for your fellow students. Each Exec member is expected to attend at least one Board meeting over their Term as well.

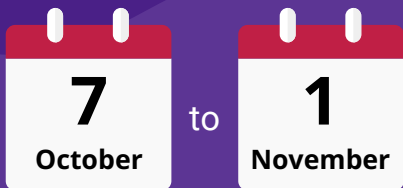
A final, but extremely important responsibility of being on Exec is meaningfully contributing to recruitment of staff and Board members when necessary.

# ELECTION TIMELINE



## NOMINATION PERIOD

Nominations open from 9am on the 16th of October to 11:59pm on the 6th of October.



## CAMPAIGNING PERIOD

Approved nominees will campaign to encourage students to sign up to vote for them.



## SIGN UP DEADLINE

Students **MUST** have signed up to VicSRC's Student Community by 11:59pm to be eligible to vote.



## VOTING PERIOD

Eligible voters will be sent voting instructions via email. Open from 9am on the 4th of November until 11:59pm on the 10th of November.



## RESULTS DAY!

All candidates will be notified of their result from the 18th of November.

# NOMINATION PROCESS

## READ

Read through this Election Pack thoroughly to ensure you understand the commitment.

## BOOK

Book into a compulsory Information Session to hear about the role from staff and current Executive Committee members

## NOMINATE

Submit your nomination and permission forms. A link will be provided.

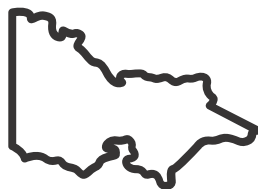
## VOTE

Encourage your friends to join our Student Community so they can vote. You can also submit your vote.

### TO BE ELIGIBLE FOR NOMINATION, YOU MUST BE:



Enrolled in Year 7 to 12 (or equivalent) in 2025



Attending school in Victoria



A member of the VicSRC Student Community

[Join now!](#)

# I WANT TO NOMINATE!

## INFORMATION SESSIONS

All nominees must attend an information session to nominate. You will receive information about writing your nomination, how to campaign, as well as the forms you will need to nominate yourself.

From the start of the nomination period, you will be able to register to attend one of four info sessions (links below).

24 September

11:30-  
12:30pm

*North Melbourne*

26 September

5:00-  
6:00pm

*Online*

1 October

5:00-  
6:00pm

*Online*

3 October

11:30-  
12:30pm

*Online*

## THE COMMITMENT

When	What	Where
30 November 2024	Handover Day	North Melbourne
21-23 January 2025 (overnight)	Induction Camp	Melbourne CBD
7-10 April 2025	Planning Days	North Melbourne
TBC, a Friday in Term 3	Congress	North Fitzroy (Wurun Senior Campus)
One Saturday each month	Regular Executive Committee meetings	North Melbourne (hybrid options available)



# BEFORE YOU NOMINATE

Being part of the Student Executive Advisory Committee is a big commitment and requires support from the people around you. We require 80% attendance from Executive Committee members across all compulsory commitments (listed above) across the year. Before you nominate, speak to your **parents/guardians** about the opportunity and the expectations of commitment. Your parent/guardian will need to consent to your nomination and use of your images via a permission form sent to you after you attend an info session.

As Exec members are often called on to attend engagements during the school day, you should also speak to a **supportive teacher** at your school who will help to advocate for your participation in the opportunity.

# WHAT TO DO NEXT...

- Read this election pack thoroughly.
- Book into an info session.
- Make sure you can attend all listed compulsory commitments.
- Speak to your parent/guardian and a supportive teacher.
- Submit your nomination and permission forms.